



RAVI URBAN DEVELOPMENT AUTHORITY



WE ARE HIRING

Ravi Urban Development Authority (RUDA) is a progressive organization with a mission to create a world-class waterfront development in Pakistan. As part of the government's development strategy, we are committed to fostering inclusive growth and are looking for qualified candidates to join our team. If you are passionate about contributing to this vision, we encourage you to apply for the following positions.

Sr. No	Department	Designation	Relevant Academic Qualification / Relevant Experience	Minimum Experience	Position/s
1	Operations	Executive Director - Operations	Bachelors / Masters With Proven Experience as Head of Operations or Similar Leadership Role	15 Years	1
2		Deputy Director - Govt. Relations	Bachelors / Masters With Relevant Experience in Govt. Relations/Coordination	8 Years	1
3		Assistant Director - Administration	Bachelors / Masters With Relevant Experience of Administration	6 Years	2
4		Executive - Govt. Relations	Bachelors / Masters With Relevant Experience in Govt. Relations/Coordination	4 Years	1
5		Executive - Security	Bachelors / Masters With Relevant Experience in Security matters	4 Years	1
6		Officer - I Record, Receive & Dispatch	Bachelors / Masters With Relevant Experience in Document Controlling	6 Months	1
7		Officer - I Security	Bachelors / Masters With Relevant Experience	6 Months	2
8		Officer - I Administration	Bachelors / Masters With Relevant Experience	6 Months	1
9		Building Supervisor	Matric / F.A / Bachelors With Relevant Experience in Supervisory Role	5 Years	2
10		Receptionist	F.A / B.A With Experience of Front Desk Operations	5 Years	2
11		Telephone Operator	F.A / B.A - Telephone Operating Experience and PABX	5 Years	1
12		Security Guards	Middle / Matric With Security Experience	5 Years	5
13		Office Boys	Matric / F.A With Relevant Experience	3 Years	12
14		Drivers	Middle / Matric With Relevant Experience	5 Years	2
15		Technician (Electrician, Plumber & Generator Operator)	Matric / Intermediate With Relevant Experience	5 Years	2
16		Sweepers	Middle With Relevant Experience	3 Years	9
17	ICT/IOT/Smart Cities	Gardener	Middle With Relevant Experience	3 Years	1
18		Chef	Middle With Relevant Experience	5 Years	1
19		Director ICT/IOT/Smart Cities	Bachelors / Masters With Experience in Smart Cities / ICT / IOT in National / International Projects	12 Years	1
20		Deputy Director - Information Technology	Bachelors / Masters / Computer Science / MCS / MIT / MBIT - Should have experience in ERP Deployment in Network Administration	8 Years	1
21		Assistant Director - Information Technology	Bachelors / Masters / Computer Science / MCS / MIT / MBIT - Should have experience in ERP Deployment in Network Administration	6 Years	1
22		Assistant Director - (WAN & Field Network)	Bachelors / Masters With Experience in Data Networks and Optical Fiber Systems	6 Years	1
23		Executive - Software Engineer	Bachelors / Masters / MCS / MBIT / MIT With Experience in Software Development	4 Years	1
24		Officer-II Information Technology	Bachelors / Masters With Relevant IT Experience	2 Years	1
25		Deputy Director - HR	Bachelors / Masters Preferably in HRM, Proficient Knowledge and Hands on Experience of Core HR Disciplines.	8 Years	1
26		Executive - HR Operations	Bachelors / Masters With Relevant Experience in HR Operations. Should Have Strong Command Over MS Word, Excel & PowerPoint	4 Years	1
27	Human Resources	Executive - HR	Bachelors / Masters With Relevant HR Experience. Should Have Strong Command Over MS Word, Excel & PowerPoint	4 Years	1
28		Officer - I Recruitment & Selection	Bachelors / Masters - Should Have Strong Command Over MS Word, Excel & PowerPoint	6 Months	1
29		Officer - I HR Operations	Bachelors / Masters - Should Have Strong Command Over MS Word, Excel & PowerPoint	6 Months	1
30		Officer - I HR (C&B)	Bachelors / Masters With Relevant Experience in Compensation & Benefits. Strong Command Over MS Word, Excel & PowerPoint	6 Months	1
31		Director Sales & Customer Services	Masters in Business Administration With Experience in Sales and Customer Services	12 Years	1
32	Commercial	Director Business Development & Investor Relations	Masters in Business Administration With Experience in Business Development & Investor Relationship	12 Years	1
33		Deputy Director - BD & IR (Technical)	Bachelors / Masters With Technical Experience in Business Development & Investor Relations	8 Years	1
34		Deputy Director - Commercial	Bachelors / Masters With Relevant Experience (Investment Banking, Franchise Business, Business Development and Investor Relationship)	8 Years	1
35		Deputy Director - Transaction Advisory (Legal)	LLB / LL.M With Relevant Experience	8 Years	1
36		Deputy Director - Marketing	Bachelors / Masters Specialization in Marketing With Relevant Experience	8 Years	1
37		Assistant Director - Sales & Customer Services	Bachelors / Masters in Business Administration With Experience in Sales and Customer Services	6 Years	1
38		Assistant Director - Investor Relations	Masters in Business Administration With Experience in Business Development & Investor Relationship	6 Years	1
39		Executive - Commercial	Bachelors / Masters With Relevant Experience	4 Years	1
40		Executive - Marketing	Bachelors / Masters Specialization in Marketing With Relevant Experience	4 Years	1
41		Officer - II Sales & Customer Services	Bachelors / Masters With Relevant Experience	2 Years	1
42		Officer - I Sales & Customer Services	Bachelors / Masters With Relevant Experience	6 Months	1
43		Officer - I Transaction Advisory	Bachelors / Masters With Relevant Experience	6 Months	1
44		Executive Management	Personal Staff Officer to Chairman	6 Years	1
45	Engineering	Director Contracts & QS	Bachelors / Masters / MSc Civil Engineering Having Experience of Handling and Managing Fidic / Government Contracts of Mega Government Projects in Hydraulic Structures, Flood Embankments, Barrages and Rivers Trainings Works, Building Works etc, in Particular Understanding of Govt. Audit Observations and Defence Reply.	12 Years	1
46		Director - WWTP/ SWM	Bachelors / Masters in Civil Engineering With Experience of Wastewater Treatment and SWM Projects	12 Years	1
47		Deputy Director - WWTP/ SWM	Bachelors / Masters in Civil Engineering With Experience of Wastewater Treatment and SWM Projects	8 Years	1
48		Deputy Director - Hydraulic Structure	BSc Civil Engineering / Msc Engineering With Experience in Design and Construction Supervision of Hydraulic Structures, including embankments, Concrete Retaining Structures and Barrages	8 Years	1
49		Assistant Director - Solid Waste Management	BSc Environmental Engineering / Environmental Sciences With Relevant Experience	6 Years	1
50		Assistant Director - Contracts & QS	Bachelors / Masters With Relevant Experience in Contracts Management & QS	6 Years	1
51		Executive - Utilities	Bachelors / Masters in Electrical Engineering With Relevant Experience	4 Years	1
52		Executive - Environment	Bachelors / Masters in Environmental Engineering / Environmental Sciences With Relevant Experience on Mega Projects	4 Years	1
53		Site Engineer	B.Sc Civil Engineering With Relevant Experience in Project Site	4 Years	1
54		Sub Engineer Civil	DAE (Civil) / B.Tech (Civil) / Bachelors With Relevant Experience	5 Years	2
55		Officer-I Planning	Bachelors / Masters With Relevant Experience	6 Months	1
56		Officer-I Environment	Bachelors / Masters in Environmental Engineering / Environmental Sciences With Relevant Experience	6 Months	1
57		Officer-I Utilities	Bachelors / Masters With Relevant Experience	6 Months	1
58		Officer-I Infrastructure	Bachelors / Masters With Relevant Experience	6 Months	1
59		Officer - I Horticulture	Bachelors / Masters With Relevant Experience	6 Months	1
60	Procurement	Director - Procurement	Bachelors / Masters With Experience in Public Procurement Management. Working as Procurement Manager in Public Sector Organization shall be Preferred	12 Years	1
61		Executive - Procurement	Bachelors / Masters With Experience in Public Procurement Management. Working in Public Sector Organization shall be Preferred	4 Years	1
62		Officer - I Contracts	Law Graduate having Experience of handling Contracts preferably procurement Intensive	6 Months	2
63		Market Surveyor	F.A With Practical Market Experience	5 Years	1
64		Document Controller	F.A / Bachelors / Masters With Experience in Document Controlling	5 Years	1
65	Internal Audit	Deputy Director - Internal Audit	Bachelors / Masters / CFA / CA / ACCA. Experience in Handling Internal Audit Function of Construction Concerns	8 Years	1
66		Executive - Internal Audit	Bachelors / Masters / ACCA With Relevant Audit Experience	4 Years	1
67		Officer-I Internal Audit	Bachelors / Masters / ACCA With Relevant Audit Experience	6 Months	1
68	Finance	Director - Planning & Budgeting	FCMA,FCA,FCCA,MBA With Experience in Corporate Planning, Budgeting & Budgetary Control Systems, Management Reporting	12 Years	1
69		Director - Investments & Taxation Management	FCMA,FCA,FCCA,MBA With Experience in Investments' Managements , Corporate Finance , Banking , Treasury and Taxation Management	12 Years	1
70		Director - Shared Services & Business Excellence	FCMA,FCA,FCCA,MBA With Experience in Finance, Accounts, Shared Services, System & Process Development & Automation , Integration Reengineering, Compliance and Audit	12 Years	1
71		Deputy Director - Shared Services & Business Excellence	FCMA,FCA,FCCA,MBA With Experience in Finance, Accounts, Shared Services, ERP, System & Process Development & Automation , Integration Reengineering, Compliance and Audit	8 Years	1
72		Deputy Director - Taxation Management	FCMA,FCA,FCCA,MBA With Experience in Taxation Matters - FBR , PAR, Stax ,R-2-R , P-2-P Experience	8 Years	1
73		Deputy Director - Corporate Finance	FCMA,FCA,FCCA,MBA With Experience in Corporate Finance , Banking , Treasury and Taxation	8 Years	1
74		Deputy Director - Budgetary Control & Monitoring	FCMA,FCA,FCCA,MBA With Experience in Corporate Finance, Accounts, Budgeting & Budgetary Control Systems , Planning , Management Reporting and Public Sector Budgeting	8 Years	1
75		Assistant Director - Planning & Reporting	ACA, ACMA, ACCA, MBA With Experience in Planning, Budgeting, Management and Statutory Reporting for Public Sector Entity	6 Years	1
76		Assistant Director - Accounts & Control	ACA, ACMA, ACCA, MBA With Experience in Financial Controls, Accounts, Taxation, Statutory and Public Accounts Reporting, Employee Claims, Order to Cash Process, P-2-P and R-2-R Process	6 Years	1
77		Assistant Director - Finance Investments	FCMA,FCA,FCCA,MBA With Experience in Corporate Finance , Treasury & Investment Management Reporting	6 Years	1

78		Assistant Director - Taxation Management	ACA, ACCA, ACCA, MBA With Experience in Taxation - FBR, PAR, Stax etc., Filling of Returns, Accounting and Financial Matters	6 Years	1
79		Assistant Director - Systems, Processes, Automation & Integration	ACA, ACCA, ACCA, MBA With Experience in ERP, System & Process Reengineering, System Automations, Integration, Process Flow Designing for Finance and Accounts	6 Years	1
80		Assistant Director - Shared Services & Business	ACA, ACCA, ACCA, MBA With Experience in Shared Services / Planning, System & Process Development, Automation, Integration, Controls & Compliance, BPR, ERP Implementation	6 Years	1
81	Finance	Executive - Shared Services	ACA, ACCA, ACCA, MBA With Experience in Shared Services Setup for Finance, Accounts & Systems and Processes Development Automation & Integration	4 Years	1
82		Executive - Systems, Processes, SOPs	ACA, ACCA, ACCA, MBA With Experience in ERP, Internal Controls, Accounts, System & Process Development and Reengineering, Automation, Flow Charting End-to-End Integration Processes	4 Years	1
83		Executive - Corporate Investments & Placements	ACA, ACCA, ACCA, MBA With Experience in Corporate Finance & Forecasting, Investments & Financing Investments	4 Years	1
84		Executive - Projects & Govt. Interface	ACA, ACCA, ACCA, MBA With Experience in Project Management, ERP - Systems & Processes, Management Reporting, Expert Level Skills in Analytics, Presentation, Communication and Organization	4 Years	1
85		Executive - Project Budgetary Controls & Reporting	ACA, ACCA, ACCA, MBA With Experience in Planning, Budgetary Control, Project Management Controls and Monitoring for Public Sector Entity	4 Years	1
86		Director - Development & Building Control	Bachelors / Masters With City & Regional Planning / Town Planning Experience	12 years	1
87		Deputy Director - Enforcement	Bachelors / Masters With Experience in Leading Security / Enforcement Matters	8 Years	1
88		Deputy Director - One Window Operations	BSc Civil Engineering / M.B.A in Marketing / HR With Experience in Customer Service, People's Management, Softwares, IT Skills and Coordination	8 Years	1
89		Assistant Director - Development	Bachelors / Masters With City & Regional Planning / Town Planning Experience	6 Years	1
90		Assistant Director - One Window Operations	BSc Civil Engineering / M.B.A in Marketing / HR With Experience in Customer Service, People's Management, Softwares, IT Skills and Coordination	6 Years	1
91		Assistant Director - Enforcement	Bachelors / Masters With Experience in Leading Security / Enforcement Matters.	6 Years	1
92		Executive - Enforcement	Bachelors / Masters With Experience in Law Enforcing Agency. Experience Land Security Will be Preferred	4 years	2
93	Development & Building Control	Executive - One Window Operations	B.B.A / B.Tech / BSc Civil Engineering / BSc City & Regional Planning / LLB With Experience in Land Affairs, Structures and Urban Planning, Customer Service, People's Management, Softwares, IT Skills and Coordination	4 Years	1
94		Document Controller (Building Control)	F.A / Bachelors With Experience in Document Controlling	5 years	1
95		Document Controller (Enforcement)	F.A / Bachelors With Experience in Document Controlling	5 years	2
96		Document Controller (One Window Operations)	F.A / Bachelors With Experience in Document Controlling	5 years	1
97		Officer-I Development	Bachelors / Masters With Relevant Experience	6 Months	1
98		Officer-I One Window Operations	B.B.A / B.Tech / BSc Civil Engineering / LLB With Experience in Customer Service, Softwares, IT Skills and Coordination	6 Months	1
99		CAD Operator	F.A / FSC - DAE / Diploma Auto CAD With Experience in Relevant Field	5 Years	1
100		Mechanical, Electrical & Plumbing (MEP)	BSc Electrical / Mechanical / Plumbing With Relevant Experience	4 Years	1
101		Field Inspector	Bachelors / Masters With experience in site inspection of residential, commercial developments with design / drawings in fields	2 Years	12
102		Director Transfer & Record	Bachelors / Masters With Detailed Experience in Transfer & Record Keeping in Land Acquisition Matters	12 Years	1
103		Deputy Director - Demarcation	Bachelors / Masters With Experience in Land Acquisition and Demarcation	8 Years	2
104		Deputy Director - Transfer & Record	Bachelors / Masters With Experience in Transfer & Record Keeping in Land Acquisition Matters	8 Years	1
105		Assistant Director - Land Acquisition	Bachelors / Masters Should Have Experience for Working With Construction Concerns and that have Experience in Land Acquisition	6 years	2
106		Assistant Director - Transfer & Record	Bachelors / Masters With Detailed Experience in Transfer & Record Keeping in Land Acquisition Matters	6 years	1
107		Assistant Director - GIS	BSc GIS & RS / Space Sciences / Engineering With GIS Experience	6 years	1
108		Assistant Director - Estate Management	Bachelors / Masters With Real Estate Management Experience	6 years	1
109		Assistant Director - Security	Bachelors / Masters With Experience in Construction Concerns and the Security of the Land Acquisition	6 years	1
110		Executive - Transfer / Verification / Photo	Bachelors / Masters With Relevant Experience	4 Years	1
111	Land Acquisition & Estate Management	Executive - GIS	BSc GIS & RS / Space Sciences / Engineering With GIS Experience	4 Years	1
112		Tehsildar	F.A / Bachelors With Field Experience in Revenue Matters including Documentation, Demarcation and Verification	5 Years	2
113		Patwari	F.A / Bachelors With Field Experience in Revenue Matters including Documentation, Demarcation and Verification	5 Years	9
114		Transfer Clerks	F.A / Bachelors With Relevant Experience	5 Years	2
115		Record Clerks	F.A / Bachelors With Relevant Experience	5 Years	2
116		Document Controller	F.A / Bachelors With Experience in Document Controlling	5 Years	1
117		Officer-I Transfer	Bachelors / Masters With Relevant Experience	6 Months	1
118		Security - Supervisor	Matric / F.A With Experience in Document Controlling & Drafting	5 Years	1
119		Security Guards	Middle / Matric With Relevant Experience	5 Years	4
120		Surveyors	F.A / Bachelors With Field Experience	5 Years	4
121		Demarcator	F.A / Bachelors With Field Experience in Demarcating the Land	5 Years	2
122		Land Acquisition Clerks	F.A / Bachelors With Experience in Handling Office Matters Related to Revenue / Land in Revenue Department / Housing Societies	5 Years	2
123		Deputy Director - Urban Planning	Bachelors / Masters in City and Regional Planning / Town Planning / Urban Planning With Relevant Experience	8 Years	1
124		Deputy Director - Architecture	Bachelors / Masters in Architecture / Architectural Design, Urban Design With Relevant Experience	8 Years	1
125		Deputy Director - Planning Control	Bachelors / Masters in City and Regional Planning / Urban Planning	8 Years	1
126		Assistant Director - Planning Control	Bachelors / Masters in City and Regional Planning / Urban Planning	6 Years	1
127		Assistant Director - Architecture	Bachelors / Masters in Architecture / Architectural Design, Urban Design With Relevant Experience	6 Years	1
128		Assistant Director - Landscape	Bachelors / Masters in Landscape Architecture	6 Years	1
129	Architectural & Urban Planning	Executive - Transportation Planning	Bachelors in Transportation Planning / Transportation Engineering / Traffic Planning & Engineering With Relevant Experience	4 Years	1
130		Officer - II Planning Control	Bachelors / Masters in City and Regional Planning / Urban Planning	2 Years	1
131		Officer - II Landscape	Bachelors / Masters in Landscape Architecture	2 Years	1
132		Officer-I Urban Planning	Bachelors / Masters in City and Regional Planning / Town Planning / Urban Planning With Relevant Experience	6 Months	1
133		3D Visualization	Diploma with relevant experience of 3D Data visualization, 3D Architectural Design, 3D Modelling, Rendering, Animation, Post production etc. With Relevant Experience	5 Years	1
134		Director - PR & Communication	Bachelors / Masters / MS Mass Communication With Relevant Experience	12 Years	1
135		Assistant Director - PR & Communication	Bachelors / Masters With Relevant Experience	6 Years	1
136	PR & Communications	Officer - I Social Media Curator	Bachelors / Masters / Business Studies / Mass Communication / MSIT With Relevant Experience	6 Months	1
137		Graphic Designer / NLE / Cameraman	F.A / B.A With Relevant Experience	5 Years	1
138		Graphic Designer	F.A / B.A With Relevant Experience	5 Years	1
139		Document Controller	F.A / Bachelors / Masters With Experience in Document Controlling	5 Years	1
140		Director - Legal Affairs	LLB / LL.M - Knowledge of Govt. Laws & Compliances, Experience in Both Public and Private Sector Will be Preferred	12 Years	1
141	Legal	Officer-I Legal Affairs	LLB / LL.M - Should Have an Understanding of Corporate Services, Functions and Legal In Govt. Sector	6 Months	2
142		Legal Clerks	F.A / Bachelors With High Court & District Courts Experience	5 years	3
143		Document Controller	F.A / Bachelors / Masters With Experience in Document Controlling	5 Years	2

RUDA is an equal opportunity employer and encourage all qualified candidates to apply. Interested candidates may apply on RUDA website www.ruda.gov.pk/jobs or by sending in their resume to the office of RUDA at following address not later than **15 January, 2023**. Government servant may apply through proper channels, RUDA reserve the rights to accept or reject any or all resumes without assigning any reason thereof.



Address:

Executive Director - HR & Training
Ravi Urban Development Authority, Human Resource Department,
151 Abu Bakar Block, Garden Town Lahore.
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Ravi_RUDA
www.ruda.gov.pk

**APPLICATIONS RECEIVED AFTER THE DUE DATE SHALL NOT BE ENTERTAINED.
NO TA / DA WILL BE GIVEN. ONLY SHORT LISTED CANDIDATES WILL BE INVITED FOR INTERVIEW.**